

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)

ROMANIA

Romania Secondary Education Project

Loan Agreement No 8481-RO

Assignment Title: **Development of the Project Management Information System**

Reference No.: C 3/9.1, C 3/9.2, C 3/9.3, C 3/9.4

The *Government of Romania (GoR)* has received financing from the World Bank toward the cost of the *Romania Secondary Education Project*, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include *Development of the Project Management Information System* within a period of *52 weeks*. The Terms of Reference for Development of the Project Management Information System are annexed to this Request for Expressions of Interest.

The *Ministry of National Education and Scientific Research / Unit for the Management of Externally Financed Projects* now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Four Consultants will be selected in accordance with the selection of individual consultants method set out in the Consultant Guidelines. **Firms are not allowed to propose individual consultants**. Each consultant must indicate the targeted position, taking into account the following minimum qualification requirements:

Qualification for the Data Model designer

The minimum competencies required from the Consultant are the following:

- Bachelor/Master degree or equivalent in Computer Science or related field;
- Minimum of 5 years of experience with development, implementation or administration of complex IT systems;
- Proven experience in systems design, in-depth knowledge of database development, testing, and integration methodologies;
- Proven knowledge of entity-relationship modeling (E-R modeling) and of system development using relational database management system (relational DBMS);
- Proven ability to conceptualize, design and implement complex information systems, with innovative problem-solving ability, and to produce complex reports;
- Ability to deliver under tight deadlines and produce high quality outputs;

- Experience in documenting and managing issues and actions for development of information systems;
- Ability to work in teams, preparing technical specifications, and communicating with all team members;
- Demonstrate client orientation: balance a responsive and proactive approach to meeting client needs;
- Demonstrate strong interpersonal skills and good written and oral communication skills in English and Romanian;
- High standards of personal integrity and ability to treat people with fairness and respect.

Qualification for the IT Security Specialist

The minimum competencies required from the Consultant are the following:

- Bachelor/Master degree or equivalent in Computer Science or related field;
- Minimum of 5 years of experience in IT security field;
- Strong knowledge and experience with on-line training platforms;
- Ability to deliver under tight deadlines and produce high quality outputs;
- Experience in documenting and managing issues and actions for development of information systems;
- Ability to work in teams, preparing technical specifications, and communicating with all team members;
- Demonstrate client orientation: balance a responsive and proactive approach to meeting client needs;
- Demonstrate strong interpersonal skills and good written and oral communication skills in English and Romanian;
- High standards of personal integrity and ability to treat people with fairness and respect.

Qualification for the Software Development – Software Programmer 1

The minimum competencies required from the Consultant are the following:

- Bachelor/Master degree or equivalent in Computer Science or related field;
- Minimum of 5 years of experience with development, implementation or administration of complex IT systems;
- In-depth knowledge of database development, testing, and integration methodologies;
- Proven knowledge of system development using relational database management system (relational DBMS);
- Ability to deliver under tight deadlines and produce high quality outputs;
- Experience in documenting and managing issues and actions for development of information systems;
- Ability to work in teams, preparing technical specifications, and communicating with all team members;
- Demonstrate client orientation: balance a responsive and proactive approach to meeting client needs;
- Demonstrate strong interpersonal skills and good written and oral communication skills in English and Romanian;
- High standards of personal integrity and ability to treat people with fairness and respect.

Qualification for the Software Development – Software Programmer 2

The minimum competencies required from the Consultant are the following:

- Bachelor/Master degree or equivalent in Computer Science or related field;
- Minimum of 5 years of experience with development, implementation or administration of complex IT systems;
- In-depth knowledge of database development, testing, and integration methodologies;
- Proven knowledge of system development using relational database management system (relational DBMS);
- Ability to deliver under tight deadlines and produce high quality outputs;
- Experience in documenting and managing issues and actions for development of information systems;
- Ability to work in teams, preparing technical specifications, and communicating with all team members;
- Demonstrate client orientation: balance a responsive and proactive approach to meeting client needs;
- Demonstrate strong interpersonal skills and good written and oral communication skills in English and Romanian;
- High standards of personal integrity and ability to treat people with fairness and respect.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *"Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers"* dated January 2011 (revised July 2014). ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment:

Bank policy requires that consultants provide professional, objective, and impartial advice and at all times hold the client's interests paramount, without any consideration for future work, and that in providing advice they avoid conflicts with other assignments and their own corporate interests. Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of being unable to carry out the assignment in the best interest of the Borrower. Without limitation on the generality of the foregoing, consultants shall not be hired under the circumstances set forth below:

(a) Conflict between consulting activities and procurement of goods, works, or non-consulting services (i.e., services other than consulting services covered by these Guidelines): A firm that has been engaged by the Borrower to provide goods, works, or non-consulting services for a project, or any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm, shall be disqualified from providing consulting services resulting from or directly related to those goods, works, or non-consulting services. Conversely, a firm hired to provide consulting services for the preparation (before Loan effectiveness) or implementation of a project, or any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm, shall be disqualified from subsequently providing goods, works, or services (other than consulting services covered by these Guidelines) resulting from or directly related to the consulting services for such preparation or implementation. This provision does not apply to the various firms (consultants, contractors, or suppliers) which together are performing the Contractor's obligations under a turnkey or design and build contract.

(b) Conflict among consulting assignments: Neither consultants (including their personnel and sub-consultants), nor any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm, shall be hired for any assignment that, by its nature, may be in conflict with another assignment of the consultants. As an example, consultants assisting a client in the privatization of public assets shall neither purchase, nor advise purchasers of, such assets. Similarly, consultants hired to prepare Terms of Reference (TOR) for an assignment shall not be hired for the assignment in question.

(c) Relationship with Borrower's staff: Consultants (including their experts and other personnel, and sub-consultants) that have a close business or family relationship with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who are directly or indirectly involved in any part of: (i) the preparation of the TOR for the assignment, (ii) the selection process for the contract, or (iii) the supervision of such contract may not be awarded a contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Bank throughout the selection process and the execution of the contract.

(d) A consultant shall submit only one proposal, either individually or as a joint venture partner in another proposal. If a consultant, including a joint venture partner, submits or participates in more than one proposal, all such proposals shall be disqualified. This does not, however, preclude a consulting firm to participate as a sub-consultant, or an individual to participate as a team member, in more than one proposal when circumstances justify and if permitted by the RFP (Request for Proposal).

Further information can be obtained at the address below during office hours **8:00 A.M. – 4:00 P.M.**

Expressions of interest and CVs must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **June 17, 2016, at 2 P.M.** To validate the information presented in the CV, the candidate will attach all supporting documents (study diplomas, recommendations, language certificates, training diploma, etc.).

Ministry of National Education and Scientific Research – Unit for the Management of Externally Financed Projects

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